Proposal Guidelines for Hosting
Web3D Conference

Please provide an answer to the following questions regarding hosting a future Web3D20xx Conference. The total response is 1-2 pages. These questions do not need to be answered in order, nor is it necessary to dedicate a single paragraph to each question. Please construct the best short proposal that addresses these questions. Images are allowed. When complete, please email as a PDF attachment to the President (Nicholas Polys <npolys@vt.edu>) and Executive Director (Anita Havele <anita.havele@web3d.org>).

1. Indicate the Year of your hosting proposal. Note that the Web3D Consortium tries to keep the conference in Los Angeles when SIGGRAPH is there. The next time SIGGRAPH is in Los Angeles is 2015.

2. Describe the structure of the conference. This includes the main theme, technical program, related content (e.g., art show), and associated or co-located conferences. This discussion needs to include a description of how you will construct the technical program to achieve that theme. Please include any proposed innovative means of running the conference or allowing interaction with participants.

3. List who will fill the most important positions: General Chair, Technical Chair, and Program Chair. Additional people can be specified that will fill other positions.

4. Describe and outline the conference budget. This includes anticipated sponsor, governmental funding, funding application deadlines., and registration fees (# attendees and price per attendee).

5. Describe how you will market the conference to the following:
    a. Potential sponsors
    b. Conference leaders
    c. Technical content providers (paper, tutorial, and poster authors)
    d. Conference attendees

6. List the host city, state, country. You should have a brief description of international access to the host city from Europe, North America, South America, Australia, and Eastern Asia to include Korea, Japan, Singapore, Taiwan, and China.

7. Provide a description of the facilities for the conference including conference and hotel rooms.